

IOWA REAL ESTATE APPRAISAL EXAMINING BOARD

COURSE APPLICATION

Submit this form 30 days prior to course beginning for each course which you are requesting approval in addition to a nonrefundable fee of \$50.

This fee may be waived by the Board. (See 193F - 6.7 Waiver of application fees.) You will receive written confirmation of approval within 21 days of the date the entire completed application was received. Courses are approved for 24 months including the month of approval.

1. _____
Date of Request
2. _____
Provider Requesting Approval School Code Phone Number
3. _____
Name of Instructor Teaching Course
4. _____
Course Title
5. Is this instructor currently approved by the IREAB? ☐ Yes ☐ No
If not, submit Instructor Application.
6. Number of Hours Requested _____
7. _____
Dates and Locations (be specific)
8. Is this course currently approved by the IREAB? ☐ Yes ☐ No
9. Course fee? _____
10. Classification: (check all that apply)
☐ Mandatory course
☐ Electives
☐ Correspondence
☐ ICN Presentation
☐ Other: _____

11. Presentation Plans:

- ☐ On-going (24 month approval)
☐ One-time only

12. Have you included a detailed course outline and all supplementary teaching materials?

- ☐ Yes ☐ No (See Policies & Procedures for Designing Course Instructor Manuals.)

13. I certify that the information contained herein is true and correct. By the filing of this application, the above-named provider agrees to comply with all rules of the Iowa Real Estate Appraisal Examining Board and to file all reports as required by these rules. I understand the approval of this course may be withdrawn for noncompliance with the rules of the Iowa Real Estate Appraisal Examining Board. I further understand this course must be taught by an instructor who is approved by the Iowa Real Estate Appraisal Examining Board to teach this course.

Name

Title

Date

01/99

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